

**Minutes of the Yarcombe Parish Council
Annual General Meeting
Meeting held in Jubilee Hall at 7.30pm, Monday 15th May 2023**

Councillors S Horner (Chair), L Myhill, D Barnes, T Long, C Ford, S Vining, M Tomkinson, K Thomson, A Billington, D Frost (clerk)

Members of the public present: 1

1. Apologies

Apology received from Cllr Levine

2. Minutes

Cllr Horner asked if everyone was agreeable that the Minutes of the meeting held on Monday 9th May 2022 could be signed as a correct record and everyone agreed.

3. Election of Officers for 2023/24:

a) Chairman

Cllr M Tomkinson proposed S Horner seconded L Myhill.

b) Vice-Chairman

Cllr A Billington proposed M Tomkinson seconded D Barnes.

c) Deputy Vice-Chairman

Cllr S Horner proposed M Tomkinson seconded A Billington.

These were all passed unanimously.

4. Declaration of Acceptance of Office by the Chairman & Vice-Chairmen

These were signed by the chair, vice-chairman & deputy vice-chairman.

5. Councillors Specific Responsibilities

The Councillors agreed their responsibilities for the following roles for the next 12 months:

- | | |
|--------------------------------------|--|
| a) Marsh | - David Barnes |
| b) Planning | - Tony Long |
| c) Highway matters | - David Barnes |
| d) Road safety & policing | - Alistair Billington |
| e) Blackdown Hills & Conservation | - Katie Thomson |
| f) Jubilee Hall Committee | - Matthew Tomkinson |
| g) Longcroft Meadow Charity Trustees | - David Barnes, Lesley Myhill, Katie Thomson |
| h) Parish Paths | - Caroline Ford and Shaun Vining |
| i) Parish Council Website | - Matthew Tomkinson & Diane Frost |

6. Insurance Renewal

BHIB offer a comprehensive policy and it was unanimously agreed to accept their policy. This policy will also cover litter picking.

7. Councillors all signed to receive agendas by email.

8. Finance:

a) The payments below were ratified:

Date	Payee	Details of Payment	£
14.04.23	SLCC	Membership Renewal	101.00
14.04.23	DALC	Membership Renewal	142.27
14.04.23	DALC	Alistair Billington Good councillor webinar	18.00
14.04.23	Lesley Myhill	Plants for 2 new planters	105.65
14.04.23	Yarcombe Voices	Publishing YPC Items to Community	100.00
14.04.23	Steve Horner	Land Registry Search Fees	101.94
28.04.23	Diane Frost	Clerks Wages, holiday for the year & overtime for elections	574.74
28.04.23	HMRC	PAYE	143.60

All councillors then signed their Declaration of Acceptance of Office of Councillor.

All councillors then completed Members' Code of Conduct General Notice of Registerable Interests. The originals to be retained by the clerk and the photocopies to be delivered to EDDC offices.

Councillor Tomkinson advised that all councillors need to sign up to DALC.

Councillor Billington advised that he had completed all 4 webinars for being a good councillor and would share this information with all councillors. There are also going to be face to face training in the future.

Councillor Myhill then thanked Councillor Horner and Diane for all their hardwork in the past year and presented them both with gifts. They were both surprised but very grateful for the support they have received from all members of the council in the past year.

The meeting then closed at 7.55.



13/5/24