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**Minutes of the Yarcombe Parish Council
Annual General Meeting
Meeting held in Jubilee Hall at 7.30pm, Monday 9th May 2022**

Councillors S Horner (Chair), L Myhill, D Barnes, T Long, D Little, C Ford, S Vining, M Tomkinson, K Thomson, S-J Martin (Clerk) & D Frost (new clerk)

Members of the public present: Maggie Tomkinson

1. Apologies

No apologies received and no absences.

2. Minutes

Clr Horner asked if everyone was agreeable that the Minutes of the meeting held remotely on Tuesday 4th May 2021 could be signed as a correct record and everyone agreed.

3. Election of Officers for 2022/23:

a) Chairman

Clr Steve Horner proposed M Tomkinson seconded D Barnes.

b) Vice-Chairman

Clr L Myhill proposed S Horner seconded M Tomkinson.

4. Declaration of Acceptance of Office by the Chair

This was signed by the chair.

5. Councillors Specific Responsibilities

The Councillors had prior to the meeting decided and agreed their responsibilities for the following roles for the next 12 months:

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|--------------------------------------|---|
| a) Marsh | - David Barnes |
| b) Planning | - Tony Long |
| c) Highway matters | - David Barnes |
| d) Road safety & policing | - David Little |
| e) Blackdown Hills & Conservation | - Katie Thomson |
| f) Jubilee Hall Committee | - Matthew Tomkinson |
| g) Longcroft Meadow Charity Trustees | - David Barnes, Lesley Myhill, Steve Horner |
| h) Parish Paths | - Caroline Ford and Shaun Vining |

David Little then resigned therefore the responsibility for Road safety and policing is unfilled.

6. Finance:

a) The payments below were ratified:

Date	Payee	Details of Payment	£
30.04.22	HMRC	PAYE	60.80
30.04.22	Sarah-Jane Martin	Clerks Wages	244.18
30.04.22	SLCC 608301 20314459	Membership Renewal	98.00
30.04.22	DALC 308467 68792768	Membership Renewal	122.11
30.04.22	Yarcombe Voices	Publishing YPC Items to Community	100.00
30.04.22	Sandra Bristol	Internal Audit	120.00

7. Declaration of Acceptance of Office

These were signed by Katie Thomson & Matthew Tomkinson as new councillors.
They had been delayed due to covid.
Lesley Myhill also signed one due to change of name from Lesley Pigeon.

8. AOB

Maggie Tomkinson treasurer of Yarcombe Voice advised that the finances were ok at present to produce 6 copies a year. Currently no subscription is being charged and they are relying on donations. She will advise the parish council if there are any changes to the financial situation and additional funding is required.

Longcroft Meadow Charity currently only has 3 trustees from the parish council registered with the charity commission. The 2 church wardens are also trustees and they will need to be registered with the charity commission along with a third who is normally the vicar.

The meeting then closed at 7.50.



S. J. Tomkinson

Chairman

15th May 2022