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**Yarcombe Parish Council
Annual General Meeting Agenda
Meeting to be held at 7.30pm, Monday 15th May 2023**

Councillors S Horner, L Myhill, D Barnes, T Long, C Ford, S Vining, M Tomkinson, K Thomson, A Billington D Frost (Clerk)

1. Apologies

2. Minutes

To sign the Minutes of the 2022 Annual General Meeting as being received and a correct record.

3. Election of Officers for 2023/24:

- a) Chairman
- b) Vice-Chairman

4. Signing of the Declaration of Acceptance by the Chairman and vice chairman

5. Councillors Specific Responsibilities

The Councillors will decide and agree their responsibilities for the following roles for the next 12 months:

- a) Marsh
- b) Planning
- c) Highway matters
- d) Road safety & policing
- e) Blackdown Hills & Conservation
- f) Jubilee Hall Committee
- g) Longcroft Meadow Charity Trustees
- h) Parish Paths
- i) Parish Council website

6. Insurance Renewal

7. Councillors signing agreement to receive agendas by email.

8. Finance:

a) Payments to ratify:

Date	Payee	Details of Payment	£
14.04.23	SLCC	Membership Renewal	101.00
14.04.23	DALC	Membership Renewal	142.27
14.04.23	DALC	Alistair Billington Good councillor webinar	18.00
14.04.23	Lesley Myhill	Plants for 2 new planters	105.65
14.04.23	Yarcombe Voices	Publishing YPC Items to Community	100.00
14.04.23	Steve Horner	Land Registry Search Fees	101.94
28.04.23	Diane Frost	Clerks Wages, holiday for the year & overtime for elections	574.74
28.04.23	HMRC	PAYE	143.60

Signed 

Diane Frost Clerk & RFO Date 9th May 2023

Signed 

SJ Horner Chairman Date 9th May 2023