**Yarcombe Parish Council**

**Annual General Meeting Agenda**

 **Meeting to be held at 7.30pm, Monday 9th May 2022**

Councillors S Horner, L Pidgeon, D Barnes, T Long, D Little, C Ford, S Vining, M Tomkinson, K Thomson, S-J Martin (Clerk)

**1. Apologies**

**2. Minutes**

To sign the Minutes of the 2021 Annual General Meeting as being received and a correct record.

**3. Election of Officers for 2022/23:**

a) Chairman

b) Vice-Chairman

**4. Signing of the Declaration of Acceptance by the Chairman**

**5. Councillors Specific Responsibilities**

The Councillors will decide and agree their responsibilities for the following roles for the next 12 months:

a) Marsh

b) Planning

c) Highway matters

d) Road safety & policing

e) Blackdown Hills & Conservation

f) Jubilee Hall Committee

g) Longcroft Meadow Charity Trustees

h) Parish Paths

**6. Finance:**

a) Payments to ratify:

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Payee | Details of Payment |  £ |
| 30.04.22 | HMRC | PAYE |  60.80 |
| 30.04.22 | Sarah-Jane Martin | Clerks Wages | 244.18 |
| 30.04.22 | SLCC 608301 20314459 | Membership Renewal | 98.00 |
| 30.04.22 | DALC 308467 68792768 | Membership Renewal  | 122.11 |
| 30.04.22 | Yarcombe Voices | Publishing YPC Items to Community |  100.00 |
| 30.04.22 | Sandra Bristol | Internal Audit |  120.00 |