**Clerks Report and Supporting Information for the Agenda**

Yarcombe Parish Council Remote Clerks Report 1st-31st July 2021

**Finance - Update on current Financial Situation:**

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| --- | --- |
| Bank account balances as at 31.07.21  Lloyds £443.28  Unity Trust C/A & Instant Access £9,783.17 | £10,226.45 |
| Cash Book Balance at 31.07.21 (Bank, less pending payments) | £10,226.45 |
| Less Ringfenced: |  |
| 1. Money allocated for P3 expenditure | £1,499.87 |
| 2. Money allocated for Highways / Village Maintenance | 0 |
| 3. Election Costs | £600.00 |
| Yarcombe Inn Community Project – Illustrated History of The Yarcombe Inn | £556.69 |
| Remainder of Balance after above Ringfenced monies | £7,569.89 |
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**Councillors advised of the following payments made on 31st July:**

|  |  |  |  |
| --- | --- | --- | --- |
| Payment Date | Payee | Details of Payment | Amount |
| 31.07.21 | Phil Holness | Footpaths, layby, spraying, footpath post repairs | 425.00 |
| 31.07.21 | S-J Martin | Clerks Wages | 239.20 |
| 31.07.21 | HMRC | PAYE | 59.80 |
| 31.07.21 | S-J Martin | Expenses re Information Commissioners Office payment | 40.00 |
|  |  |  |  |

**Clerk Correspondence received during July relating to relevant issues for Yarcombe Parish Council:**

* PKF Confirmed the receipt of our Exempt States **DV0396: Receipt of documents – notification of exempt status, 2021 “**we have received and logged the notification of exempt status for the year ended 31 March 2021 submitted to us for Yarcombe Parish Council.  By notifying us that Yarcombe Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year.
* June 21 - Email sent to Highways **– “**Sorry to let you know but those bad pot-holes going up to Stopgate have re-emerged after that bad weather earlier this week. There appears to be water continually crossing the road at that section and I wonder if we need to do some drainage work on the left-hand side (going up the hill), from where the water flows?

Highways have advised “….I am planning on having a look again regarding drainage and the possible installation of concrete haunches, however, this is only workable if there is somewhere for the water to actually go otherwise all it does is speed the flow of water up”

* DALC emailed “Looking forward to 2022, The Queen's Platinum Jubilee will include a 4-day long weekend of celebrations from Thursday 2 June to Sunday 5 June. This will include lighting the beacons, a service of thanksgiving, the Big Jubilee Lunch and a pageant. More below on how councils can get involved in this very special occasion” – Perhaps we ought to start thinking of an event in Yarcombe?
* After the floods the Highways team came out and cleared up through Moorhayne Lane which is severely damaged by the weather and Clive sent a thank you email to our local team “On behalf of Yarcombe Parish Council l would like to say thank you, to you, your team and your contractor for the excellent work clearing up after last week’s flooding which caused so much damage in such a short time. It was all done very promptly, very professionally and in good spirit by Alan and John. This is also very much appreciated by the adjacent residents who depend on, and use this lane on a daily basis and l have been asked by Mrs Ford to thank you and your team for all this work. Thanks also for the sweeper visit, the lane now looks as good as it can be in the circumstances….”
* Email received from Devon Association of Councils advising “As you will know, Covid-19 restrictions are set to end on Monday 19 July. While we may be looking forward to the easing of restrictions, please note that [Devon's Director of Public Health encouraged people to not put themselves at unnecessary risk](https://www.devonnewscentre.info/director-of-public-health-devon-reiterates-a-message-of-caution/)”.
* We have been doing some work on GDPR and registered with the Information Commissioners Office - £40.00 registrations fee

**Ongoing:**

* Amy Tucker has reported Potholes on the road between Knapp farm EX14 9PB and Middle Stout farm EX14 9LZ near to Williambear Farm EX14 9PB. They’re already been reported on the east Devon website and Highways have advised “This is one of the roads which was added a few months ago to the list for potential Dragon Patching if suitable following the assessment”.

**Planning**

The formal delegation of making and submitting comments on planning applications to the Councillors who attend the site meetings, has been granted to Cllr Tony Long in November 2019. This is due to their being insufficient time before subsequent meetings to bring back comments to the Council for a full formal vote.

**Planning Notifications received during the month:**

Proposed New Farm Access Track

Hay Farm Yarcombe Honiton EX14 9BQ

Ref. No: 21/1952/FUL | Validated: Fri 16 Jul 2021 | Status: Awaiting decision

Erection of roof over existing silage store

Crawley Farm Yarcombe Honiton EX14 9AY

Ref. No: 21/1812/FUL | Validated: Wed 07 Jul 2021 | Status: Awaiting decision

Installation of a sewage treatment plant.

Stout Mills Yarcombe Honiton EX14 9LZ

Ref. No: 21/1680/FUL | Validated: Fri 02 Jul 2021 | Status: Awaiting decision

Structural stabilisation works to restore the structural integrity of the masonry to the front (north-facing), side (east-facing) and rear (south-facing) elevations.

Stout Mills Yarcombe Honiton EX14 9LZ

Ref. No: 21/1679/LBC | Validated: Thu 24 Jun 2021 | Status: Awaiting decision

Conversion of existing greenhouses to 2 x self-contained holiday accommodation Open for comment icon

The Garden House Yarcombe Honiton EX14 9AE

Ref. No: 21/1334/FUL Status: Awaiting decision

Erection of roof over an existing silage clamp.

Lower Pithayne Farm Yarcombe Honiton EX14 9AB

Ref. No: 21/1000/FUL Status: Awaiting decision

Erection of a roof canopy over an existing slurry store,

Lower Pithayne Farm Yarcombe Honiton EX14 9AB

Ref. No: 21/1003/FUL Status: Awaiting decision

**Planning Applications just across the Yarcombe / Marsh boundary:**

Sarah-Jane Martin

Clerk, Yarcombe Parish Council

Date 31st July 2021